

**CITY OF SALEM
BOARD OF HEALTH
MEETING MINUTES**

January 10, 2012

MEMBERS PRESENT: Dr. Larissa Lucas, Martin Fair, Robert Dionne & Gayle Sullivan

OTHERS PRESENT: Larry Ramdin Health Agent, Council Liaison Thomas Furey

MEMBERS EXCUSED: Dr. Barbara Poremba, Chairperson

TOPIC

DISCUSSION/ACTION

1. Call to Order

Meeting called to order by Martin Fair at 7:13pm.

2. Minutes of Last Meeting

(Dec 12, 2011)

R. Dionne Motioned to accept the minutes 2nd G. Sullivan
Unanimously approved

3. Chairperson Announcements

None were made.

4. Monthly Reports-Updates

A. Administrative Report

Presented and approved. Copy available in office

**B. Public Health Nurse
Report**

Presented and approved. Copy available in office

C. Health Agent Report

Healthy Happenings Calendar is up and running. The DEP is amending their regulations to allow for establishment of organic waste recycling (mainly kitchen waste).

Presented and approved. Copy available in office

**D. City Council Liaison
Updates**

Councillor Furey informed the Board that Councillor Paul Prevey has been voted in as the chair of the Public Health Sub-Committee. L Ramdin offered to write a letter of congratulations on behalf of the Board.

5. New Business

**A. Joyce Redford, North Shore
Tobacco Control Director**

Joyce Redford, Director of Tobacco Control and Donald J. Wilson, of Mass Municipal Association, presented a sample regulation to the Board: Restricting The Sale of Tobacco Products and Nicotine Delivery Products. This regulation could replace or update our current Board of Health regulation #24, which will be further discussed at next month's meeting.

J. Redford handed out paper work to the Board including, a list of cities that have banned tobacco sales in pharmacies, a sample of local policies regarding electronic cigarettes and nicotine delivery products, and a work sheet on main components of tobacco sale regulations and options available.

Copies available in office upon request.

The sample regulations included a new tolling fees process, which the Board is most interested in since our current regulation has no

tolling period. A ban on sales in Educational Institutions, Health Care Institutions, pharmacies and self service displays/machines. A ban on sales of flavored tobacco and regulation of sales on flavored cigars.

J. Redford offered to come back next month for a presentation of tobacco products with which the Board may not be familiar. The Board agreed and asked if J. Redford or DJ Wilson could write a draft regulation for Salem. J Redford & DJ Wilson will have a draft ready before the meeting so the Board members can review it prior to February's meeting.

B. North Shore Cape Ann Emergency Preparedness region Mutual aid Memoranda of Understanding

L Ramdin informed the Board that the city solicitors from the cities and towns within the coalition have met and reviewed the Mutual Aid Memoranda of Understanding and are in agreement with the way in was written.

G Sullivan motioned that the Salem Board of Health accept the North Shore-Cape Ann Emergency Preparedness Coalition: region 3D, mutual aid agreement as agreed to by the Salem City Solicitor and authorizes the Board of Health Chair to sign the agreement on behalf of the Salem Board of Health.

Further the Salem Board of Health designates the Salem Health Agent and Public Health Nurse as Authorized Representatives per section 3 of the Agreement.

2nd R. Dionne unanimously approved

C. North Shore Regional Collaboration Grant

The Public Health District Incentive grant has been approved and the group is waiting on financial documents from the MA DPH. When the disbursement is received it will be placed in a separate account. Salem is the host agent for the grant and L. Ramdin will be looking to hire a Program Coordinator. This grant money will be used for shared services through the N.S.R.C.

Some of the uses of shared service would be a study on asthma reduction and tobacco control, such as promotion of smoke free housing and production and distribution of informational packets on Integrated Pest Management and proper disposal of trash for tenants and landlords.

6. MEETING ADJOURNED:

8:56pm

Respectfully submitted,

Heather Lyons-Paul
Clerk of the Board

*Next regularly scheduled meeting is February 14, 2012 at 7pm
At City Hall Annex, 120 Washington Street, Room 311 Salem.*